

CARBON REDUCTION PLAN

01 January 2023 – 31 December 2023

Document Version 1.0

Tom Collis

IT Manager
tom.collis@flyform.com

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FlyForm | 12 Cathedral Road, Cardiff, CF11 9LJ
+44 (0)333 305 8449 | sales@flyform.com | flyform.com

servicenow
Partner

Elite

Identification

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Preparation & version tracking

Version	Name	Title	Date	Action/comment
0.1	Tom Collis	IT Manager	06/NOV/2024	Creation of draft and initial data collection
1.0	Tom Collis	IT Manager	21/MAY/2025	Document creation

Related documents

Name	Description	Date	Version

Contents

- 1 Introduction4
 - 1.1 Commitment to achieving Net Zero.....4
- 2 Emissions Footprint5
 - 2.1 Baseline Emissions Footprint.....5
 - 2.2 Current Emissions Footprint.....5
- 3 Carbon Reduction Projects6
 - 3.1 Completed Carbon Reduction Initiatives6
 - 3.2 Planned Carbon Reduction Initiatives7
- 4 Declaration.....8
 - 4.1 Sign Off8

1 Introduction

In response to the pressing global challenge of climate change, FlyForm Ltd. (FlyForm) is committed to achieving net-zero emissions by 2035.

This Carbon Reduction Plan (CRP), prepared in accordance with PPN06/21, reflects FlyForm's commitment to action. It details the results of the baseline greenhouse gas (GHG) inventory, which quantified GHG emissions across the 2023 calendar year.

Also documented is FlyForm's long-term strategy to monitor, manage, and minimise its environmental impact in alignment with achieving its ambitious net-zero commitment.

1.1 Commitment to achieving Net Zero

FlyForm's Senior Leadership Team have committed to achieving Net Zero emissions by 2035.

2 Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

2.1 Baseline Emissions Footprint

Baseline Year	2023
Emissions	Total (tCO ₂ e)
Scope 1	11.958
Scope 2	5.138
Scope 3 (included Sources)	114.954
Total Emissions	132.05

Table 1 – Baseline Year

Remarks

This is FlyForm's first carbon emissions report, and this data will become our baseline emissions for future reports.

2.2 Current Emissions Footprint

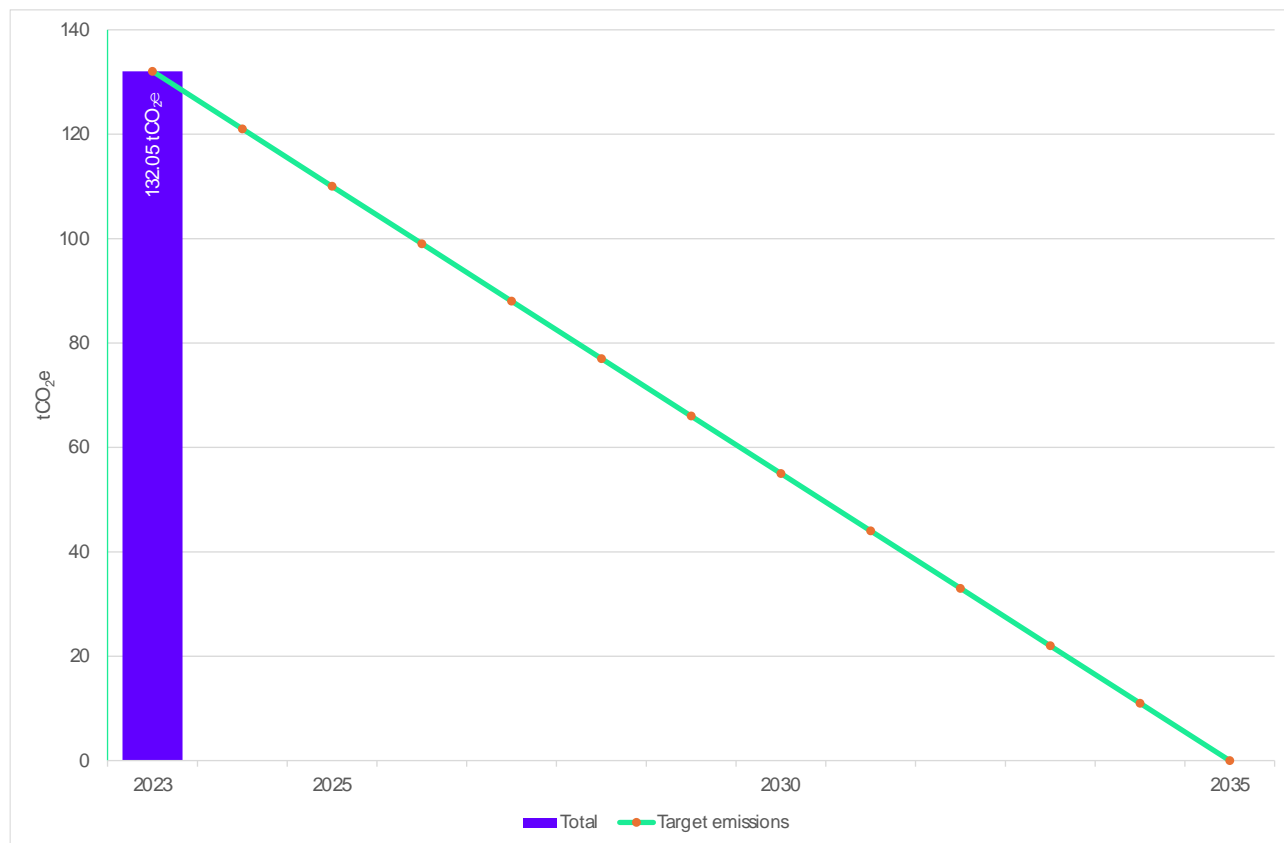
Reporting Year	2023
Emissions	Total (tCO ₂ e)
Scope 1	11.958
Scope 2	5.138
Scope 3 (included Sources)	114.954
Total Emissions	132.05

Table 2 – Reporting Year

Remarks

This data matches our baseline year because this is our first year of reporting.

3 Carbon Reduction Projects



The following environmental management measures and projects have been previously implemented because FlyForm has always been a climate conscious organisation. As this report sets our baseline the reductions achieved by these schemes are unable to quantified.

3.1 Completed Carbon Reduction Initiatives

- IT Equipment Replacement – FlyForm doesn't replace devices on a schedule and regularly monitors device performance and device requirements to only replace devices when required.
- Remote Working – All FlyForm's employees are able to work remotely and encouraged to do so when possible.
- Recycling and Waste - Waste is minimised and recycled at all office locations for improved disposal and reduced environmental impact.
- Paperless – FlyForm is already largely paperless, and recycling bins are provided so wastepaper can be recycled where possible.
- Public Transport – Our existing travel and expenses policy encourages the user of public transport where possible, as a way to reduce our carbon footprint.
- Office Lighting – All lighting is LED and controlled by motion sensors to reduce energy consumption.

3.2 Planned Carbon Reduction Initiatives

In the future we hope to implement further measures such as:

- IT Equipment Repairability – When purchasing devices, the ability to easily repairability and the available of parts is consider, so that the life of devices can be extend instead of device being replaced prematurely.
- Electric fleet – The existing 6 vehicle fleet included primarily hybrid vehicles, these will be transitions to fully electric by 2030.
- Cycle to work scheme – FlyForm already encourages the use of bicycles as a method of commuting
- Business travel, visibility and policy - Implement request process and improved data collection for business travel.
- Tracking additional information - Improve tracking and monitoring of data to enhance the quality of our emissions reporting.
- Improved travel policy - Formalise sustainable travel policies to actively encourage and support users to use more public transport when travel is necessary.
- Employee support - Investigate offering schemes for employees to support more sustainable travel including cycle to work and salary sacrifice for fully electric vehicles.
- Paperless - Improved paperless operations to further reduce paper usage across the business
- Supply Chain – Engage with suppliers to better understand the upstream emissions sources from our suppliers.

4 Declaration

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.


Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard and uses the appropriate Government emission conversion factors for greenhouse gas company reporting.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.

4.1 Sign Off

This Carbon Reduction Plan has been reviewed and signed off by the senior leadership team.

Signed on behalf of FlyForm.

Signature	
Name:	Leah Smith
Job Title:	Chief of Staff
Signature:	 <u>Leah Smith (May 21, 2025 14:10 GMT+1)</u>
Date:	21/05/2025



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